

Outer North East Area Committee Business Plan 2011/12

Contents

1. Executive Summary	2
2. Chairs Foreword	4
3. Functions of the Area Committee	5
4. Well Being Budget	11
5. Ward Profiles	
• Alwoodley ward	15
• Harewood ward	18
• Wetherby ward	22
6. Priorities and Actions for 2011/12	27
7. Priority Neighbourhoods	32
8. Partnership and Integrated Working	34
9. Community Engagement	35
10. Commitment to Equalities and Cohesion	37
11. Monitoring Arrangements and Promotion of Area Committee Achievements	37
12. Outer North East Area Committee - Outside bodies and working groups 2011/12 and Partnership representatives/Champions	38

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1. Executive Summary

This business plan brings together a range of documents relating to the work of the area committee. It provides details of the roles and responsibilities of the area committee, information on the wellbeing budget, and information about the communities it serves.

Below is an action plan setting out the priorities for the Outer North East Area Committee for 2011/12. These are reviewed annually through consultation with residents and partners.

OUTER NORTH EAST COMMUNITY CHARTER 2011 - 2012

Vision for Leeds	Outer North East Area Committee Priorities
Priorities... for Children	Work with the children centres in Alwoodley, Wetherby and Boston Spa so that local families can find support and a wide range of activities appropriate to their needs.
	Work closely with schools and other organisations providing services to children and young people to maintain a good after school provision and support to local families in order to improve children's behaviour, school attendance and academic results.
	Engage young people in learning and support the work of Job Centre Plus, Jobs and Skills and other educational and training agencies to reduce the numbers of young people at risk of becoming NEET (not in education, employment or training)
Priorities... for Business and Culture	Co-operate with local businesses to improve the economy of the area and encourage them to take an active part in the local community life.
	Work with the local voluntary organisations to help them find new volunteers and at the same time, give those volunteers opportunities to widen their skills.
	Provide a varied range of art and cultural activity to all sections of the community to enjoy locally .
Priorities ... for Communities	Through working together with local communities and partner organisations aim to reduce anti-social behaviour, domestic burglary rates and crime in rural areas.
	Work through the 6 weekly multi-agency action meetings (tasking) to respond promptly to identified problems of crime and environmental blight.
	Promote road safety through the improvement of parking schemes, speed reduction and other highway measures.
	Take enforcement action in areas which are known hotspots for fly-tipping and litter.
	Provide support and funding to volunteers working to improve their local environment; e.g. In Bloom groups.

Vision for Leeds	Outer North East Area Committee Priorities
	Support local community events and activities which bring people together.
	Ensure residents have their say about what happens in their communities and can influence the development of local services.
Priorities....for Health and Wellbeing	Provide a range of opportunities for people to lead healthy lives.
	Support voluntary sector groups working with vulnerable people.
Priorities ... for Better Lives	Provide support, advice and guidance to Town and Parish Councils and administer a quarterly meeting known as the Town and Parish Council Forum.
	Ensure Town and Parish Councils are well informed about emerging localism agenda and health reforms so that they can adequately represent the interests of local residents.

DRAFT

2. Foreword by Outer North East Area Committee Chair

Welcome to our Outer North East Area Committee Business Plan which covers 2011/12. The Area Committee has produced this plan to let people know what the priorities for the period are and give some of the detail about how we have come to those decisions.

The Outer North East Area Committee is made up of the three elected members each from the Alwoodley, Harewood and Wetherby wards. Ward Councillors are local representatives and have a key role as community champions.

Area Committee meetings are held at least six times a year and the public are encouraged to attend and participate through the 'Open Forum' section at the beginning of the meeting. The 2011/12 Outer North East Area Committee Dates are:

5 th December 2011 @ 5.30pm	Leeds Civic Hall
6 th February 2012 @ 5.30pm	Leeds Civic Hall
19 th March 2012 @ 5.30pm	Leeds Civic Hall

At present there are many challenges facing local government and through the Area Committee we hope to be flexible and responsive in order to tackle these and deliver the improvements needed.

At a local level the area committees are working hard to deliver services which meet the needs of local communities.

The overarching vision for 2030 is that Leeds will be the best city in the UK. This means:

- Leeds will be fair, open and welcoming.
- Leeds' economy will be prosperous and sustainable.
- All Leeds' communities will be successful.

This business plan sets out the work being undertaken by the Outer North East Area Committee to ensure that our local communities are involved in shaping services to meet their needs and to help deliver the vision at a local level. They need to influence what the council does and help us to make Leeds' ambitions to be the best city realised. The plan will be revised and refreshed every year to ensure the priorities and outcomes are still relevant.

Cllr Gerald Wilkinson

Cllr Gerald Wilkinson
Outer North East Area Committee Chair

3. Area Committee Role and Responsibilities

The Outer North East Area Committee is one of ten covering the city of Leeds. Area Committees are made up of local councillors. Its purpose is to improve the delivery and co-ordination of local council services and improve the quality of local decision making. The priorities for the Area Committee are based on local consultation and engagement with partners and are set out in a local Community Charter which is produced annually.

The council has given specific responsibilities to the Area Committees known as Area Functions. These include:

- Area Well Being budgets – a budget to be spent on local priorities
- Community centres
- CCTV
- Neighbourhood management co-ordination
- Street Cleansing & Environmental Enforcement Services

Membership of the Area Committee:

Alwoodley Ward	Cllr Dan Cohen Cllr Ronald Feldman Cllr Peter Harrand
Harewood Ward	Cllr Ann Castle Cllr Rachael Proctor Cllr Matthew Robinson
Wetherby Ward	Cllr Alan Lamb Cllr John Proctor Cllr Gerald Wilkinson (Chair)

Function Schedules

This section sets out the Area Committee Function Schedules which the Council's Executive Board delegates to the Area Committees. Decisions taken by Area Committees, in relation to executive functions, remain subject to call in.

The 2011/12 Function Schedule, included in the Council's Constitution (Part 3, section 3c), outlines both Delegated Functions and Priority Advisory Roles of the Area Committee and was presented and agreed at the 4th July 2011 Area Committee. A copy is available on request.

Area Well Being budget

Responsibility: Taking of decisions and monitoring of activity relating to utilisation of well being budgets within the framework of the Council's Constitution and in accordance with Local Government Act 2000.

The wellbeing fund is used to support the priorities identified within the Community Charter and Neighbourhood Improvement Plans. A spending plan for 2011/12 was agreed at the March Area Committee. It is administered by the Area Management Team on behalf of the Area Committee. New spending proposals are discussed at ward member meetings and decisions on spending are made by the Area Committee.

At each Area Committee meeting, members will:

- be asked to consider new proposals for wellbeing funding
- receive updated budget positions
- receive feedback on completed projects

Community Centres

Responsibility: This covers maintaining an overview of controllable revenue budgets, operational arrangements and the use of the centres. Agreeing and implementing a schedule of charges and discounts for directly managed centres and developing asset management and investment proposals to a range of funding sources to ensure the portfolio is sustainable and meets local needs.

The Area Committee oversees the following community centres in Outer North East Leeds:

- Barleyfields
- Treetops

Progress reports will be provided to the Area Committee which will include information from Corporate Property Management on budget and maintenance issues and the corporate review of the Market Rental Assessments.

The centres are currently managed by Area Management on behalf of the Area Committee. It has delegated powers to act on behalf of the Area Committee and the policies and strategies developed by the group are brought back to the Area Committee for final approval.

At the Area Committee it was also agreed that the responsibility for the Open House Community Centre be transferred to the Area Committee until 31st March 2012.

Each Community Centre will be provided with an action plan and steering group. The action plan monitors improvements to the centres and reports will be provided to the Area Committee to report on progress, which will include information from Corporate Property Management on budget and maintenance and the corporate review of the Market Rental Assessments.

CCTV

Responsibility: *Liaison with Leedswatch Management concerning operations and co-ordinated jointly by the Area Community Safety Co-ordinator and the relevant Neighbourhood Policing Team Inspector.*

The Area Committee receives an annual report each June to provide an update in relation to CCTV.

Neighbourhood Management:

Responsibility: *To oversee all neighbourhood management programmes in their area. This covers a responsibility for approving areas to be included in Area Delivery Plan, approving Neighbourhood Improvement Plans, monitoring progress annually and agreeing thematic priorities for any locally available funding.*

The Area Committee have approved funding to continue the employment of two neighbourhood managers to develop Neighbourhood Improvement Plans through working with local partners and the local community.

The priority Neighbourhood for the Outer North East has been agreed as Moor Allerton.

Neighbourhood Improvement Plans are approved on an annual basis and will set out actions to target the priorities identified within each priority neighbourhood.

Reports are provided three times a year to highlight achievements and provide performance management information. For further information on Neighbourhood Management please refer to section 7.

Environmental Services

Responsibility: *To develop and approve annual Service Level Agreements to achieve as a minimum, the service standards set by Executive Board. Via the Service Level Agreement (SLA), to determine the principles of deployment of the available resources by:*

- *The identification of priorities for service delivery annually (both geographical and in terms of types of services delivered).*
- *The agreement of the most appropriate approaches to be taken to achieve local environmental cleanliness and quality.*
- *To be responsible for monitoring and reviewing the delegated activities in relation to the service outcomes specified in the SLA.*
- *To be responsible for negotiating amendments to the SLA with service providers to accommodate unforeseen events or patterns of service failure, during the course of the SLA.*

The Area Committee has established a sub-group with member representative from each ward to meet on a regular basis to oversee the development and implementation of the SLA, feedback from these meetings will form part of the regular reporting to the Area Committee to performance manage the delegation. Further information is included in a separate report to this area committee.

Reports and performance information will be provided to every Area Committee meeting to enable members to review the implementation and delivery of the SLA.

Priority Advisory Functions

These are the service areas where Area Committees have an enhanced role in influencing service delivery.

Role	Summary
Community Engagement	<p>Each Committee will agree a local community engagement plan based on an agreed template to ensure consistency across the city. Information on how Area Committees have delivered on their community engagement plans, will be included in an annual report to the Executive Board, which outlines achievements from the previous year to deliver the Area Delivery Plans, and future priorities.</p> <p>See Section 9 for more information</p>
Community Greenspace	<p>This covers 73 community parks vested with the Parks and Countryside Service. These include a wide variety of recreation facilities, sports pitches, play areas, formal and informal horticultural features.</p> <p>Area Committees will influence the development and use of community parks and be consulted about proposals for the development and use of them, for example proposals for refurbishment and installation of new play equipment.</p> <p>The Area Committee receives an annual report on the Parks and Countryside Service.</p>
PCSOs, Neighbourhood Policing Teams and Multi Agency Crime and Grime Operations	<p>This covers the deployment of PCSOs, the work of Neighbourhood Policing Teams (which are now aligned to ward and Area Committee boundaries) and multi agency crime and grime initiatives to tackle local priorities and hot spots. The arrangements enable staff to work more closely together on the ground and improve consultation with and reporting arrangements to the Area Committees.</p> <p>The Area Committee receives an annual report from the Divisional</p>

	Community Safety Partnership
Highways Maintenance	Area Committees will be asked to comment on annual and forward programme of planned maintenance of local roads, on traffic management proposals affecting local roads and minor maintenance schemes to keep highway safe.
Local Children and Young People Plans	<p>Area Committees will continue to influence the strategic direction of actions within the area delivery plan in relation to the 5 Every Child Matters outcomes and local need.</p> <p>The committees will have a local democratic oversight, demonstrated by endorsing the plan and local priorities identified within it. Committees will have a monitoring function, ensuring the 5 Every Child Matters outcomes and the improved integration of children's services are embedded as part of the delivery objectives of the Children Leeds Area Partnership expressed through the Community Charter, Neighbourhood Improvement Plans and extended service cluster plans.</p> <p>Progress is reported to the Area Committee through an annual report from Children's Services and reports on the Neighbourhood Improvement Plans.</p>
Health and Well Being. (including Adult Social Care)	<p>As part of their responsibility to promote local well being, Area Committees have an important role in helping to improve health and tackling health inequalities by ensuring coordinated and focused activity across Council services and with key partners such as NHS Leeds at the local level. Adult Services and NHS Leeds are organising their resources to work more effectively at a local level helping Area Committees through regular reporting arrangements to influence local priorities and action, and monitor the health and well-being targets linked to the Leeds Strategic Plan.</p> <p>The Area Committee receives an annual report from the ENE Health and Wellbeing Partnership.</p>
Area Based Regeneration Schemes and Town and District Centre Projects	Also consistent with the promotion of well-being, Area Committees will have a role in relation to influencing, assisting and endorsing key aspect of area based regeneration schemes and town and district centre projects. They will be supported in this by officers in the Regeneration Service.
Conservation Area Reviews	This function covers a programme of reviews in 17 designated conservation areas commencing 2008/09 – to 2010/11. In each case to assess its special character, to propose any changes to its

	<p>boundary and to make proposals for its management. Area Committees agreed reviews in these areas and ward members have been directly involved in consultation work.</p>
<p>Advertising on Lampposts</p>	<p>Function is suspended until April 2012</p> <p>The council had agreed a 15 year contract for the installation of advertising on lamp posts in 2008. A 20% share of the income generated from this contract was due to come back to Area Committees to support local priorities. However, in February 2009 the company awarded the contract went in to administration. During the liquidation process, the hoardings on lamp posts were sold to a new company, City-ads Leeds, who will operate a much reduced service on an interim basis until a more permanent arrangement is put in place.</p> <p>A new company to deliver this contract was due to be selected through a competitive tender process, with the contract commencing around December 2011. The delay in tendering for the renewal of the contract is to enable the advertising market to recover from the economic downturn and thereby yield the Council (and Area Committees) with the best possible financial return.</p> <p>City-ads is a fledgling business, aspiring to build their advertising portfolio against an extremely difficult economic backdrop for the industry. An income share arrangement has been agreed but the returns are not expected to be significant. Initial indications are that the Council will receive around £300 per quarter, rising to around £1,000 per quarter as the business grows over the next 12months.</p> <p>It was therefore agreed that this function is suspended until April 2012 when a new contractor has been agreed, as the administrative costs of dividing the limited income that will be received to each of the 10 committees, is highly likely to outweigh the actual return that each committee will receive.</p>

4. Well Being Budget

Each Area Committee has been delegated a Well being Budget which it is responsible for administering. The aim of this budget is to support the social, economic and environmental well being of the area by using the funding to support projects that contribute towards the delivery of local priorities set out in this Business Plan. Area Management work in partnership with agencies and service providers to ensure an efficient and effective use of the funding, and where possible, request match funding to be secured to ensure leverage is achieved.

- a. Summary of 2010/11 spend, what the outputs and outcomes of that spend were.
- b. 2011/12 budgets

Wellbeing budget

The wellbeing fund is used to support the priorities identified within the Community Charter and Neighbourhood Improvement Plans. A spending plan for 2011/12 was agreed at the March 2011 area committee. It is administered by the Area Management Team on behalf of the area committee. New spending proposals are discussed at ward member meetings, and decisions on spending are made by the area committee.

Area Management work in partnership with agencies and service providers to ensure an efficient and effective use of the funding, and where possible, request match funding to be secured to ensure leverage is achieved.

Wellbeing funding is used to provide something new or significantly enhance and add value to an existing project. It cannot be used to fund the everyday running costs of a community organisation, pay for costs relating to projects with religious or political aims or pay for any projects/part of projects that have already taken place.

Organisations applying for wellbeing funding must be able to demonstrate that they:

- Have appropriate management arrangements and finance controls in place
- Have relevant policies to comply with legislation and best practice eg. equal opportunities, child protection
- Demonstrate they have the experience and/or ability to undertake the project
- Are clear on how you will measure the success of the project
- Are not able to fund all of the costs for the project themselves or from other grants

Tables 1 and 2 show how the revenue and capital budgets were spent in 2010/11 and table 3 sets out the spending plan for 2011/12. The spending plan aims to more closely align wellbeing spending with the priorities highlighted in the neighbourhood improvement plans for the priority neighbourhoods.

Table 1 – Revenue Expenditure 2010/11

Alwoodley	
Small Grants	Amount
Moor Allerton Community Gala – Lingfield & Fir Tree Residents	£500
Total	£500
Skips	Amount
11 Sandringham Green - 11 August 2010	£130
5 Hawks Nest Gardens - 6 Jan 2011	£130
Total	£260
Large Grants	Amount
MaeCare Promoting Partnerships	£7,328
Northcall Support for Activities	£15,000
Open House Moving Again	£15,000
Burglary Reduction - Trembler Alarms	£975
Burglary Reduction - Operation Buzzer	£380
Keeping Slaid Hill Clean & Green	£1,208
Sandringham Drive Parking Improvements (LCC Highways)	£16,667
Community Sport Summer Activities 2010	£1,700
Total	£58,258
Harewood	
Small Grants	Amount
Hanging Baskets in Scarcroft – Scarcroft Parish Council	£500
Total	£500
Skips	Amount
Bardsey Village Hall Carpark - 9 April 10	£110
East Keswick Village Hall Car Park - 15 Oct 10	£110
Bonfire Field, Old Brandon Lane - 8 Nov 10	£110
Bowling Club, Carr Lane - 1 April 11	£110
Total	£440
Large Grants	Amount
MaeCare Promoting Partnerships	£1,932
Aberford & District Master Plan	£5,000
Scholes Conservation Area	£6,000
Shadwell Conservation Area Review	£6,000
Farmwatch & Pre-Xmas Patrols	£2,500
Scholes Parking Restrictions (LCC Highways)	£3,000
Total	£24,432

Wetherby	
Small Grants	Amount
Bramham Gala 2010	£500
Bramham in Bloom - Strimmers for Flowerbeds	£97
Green Up Thorp Arch – Thorp Arch Village Society	£90
Wetherby Live – Wetherby Arts Festival	£500
Diamond Jubilee Calendar – Clifford Local History group	£500
Total	£1,687
Skips	Amount
Ainstey Road Garage Site - 24 & 25 June	£220
Unit Engine Shed, Off York Road - 23 September	£110
Total	£330
Large Grants	Amount
Community Sport Summer Activities 2010	£1,729
Boston Spa in Bloom Planters for Wetherby	£2,750
Farmwatch & Pre-Xmas Patrols - Farmwatch Diesel	£2,500
Farmwatch & Pre-Xmas Patrols - Xmas Patrols (Jan 2011)	£3,139
Wetherby Community Bonfire	£1,000
Wetherby Road Plantation (Apr 11)	£1,000
Barleyfields Youth Club Refurbishment	£4,960
Rental Support at Deepdale Community Centre	£1,073
Rental Support at Deepdale Community Centre	£927
Deepdale Fencing (P&C)	£5,850
Deepdale Community Centre	£1,173
Total	£26,101

Table 2 – Capital Expenditure 2010/11

Capital	Amount
Alwoodley Park Church Floor and Toilets	£5,600
Path at Scout Hut – Alwoodley	£5,000
Parking Solutions at Sandringham Drive	£9,800
Alwoodley Welcome Sign	£3,000
Wetherby Roundabout	£15,200
Total	£38,600

Table 3 – 2011/12 Budgets

Funding Type	Alwoodley	Harewood	Wetherby	Total
Balance b/f 2010-11	£24,616	£16,984	£50,055	£91,654
Schemes Approved from 2009-10 budget to be spent in 2011-11	£16,667	-	-	£16,667
Schemes Approved from 2010-11 budget to be spent in 2011-12	£7,949	£16,984	£50,055	£74,987
New Allocation for 2011-12	£41,664	£33,712	£36,624	£112,000
Total available for new schemes in 2011-12	£41,664	£33,712	£36,624	£112,000
Funding set aside for Small Grants	£1,073	£3,503	£4,003	£8,579
Funding set aside for Skips	£1,500	£1,693	£3,486	£6,679

5. Ward Profiles

ALWOODLEY WARD

Ward Members:

Councillor Ronald Feldman (Conservative)

Council Appointments inc: Licensing & Regulatory Panel & Cttee, Standards Cttee

Appointments to outside bodies etc: Leeds Jewish Welfare Board, WY Joint Services Cttee, ALMO Area Panel Outer North East, Arthur Louis Aaron Memorial Board



Councillor Dan Cohen (Conservative)

Council Appointments inc: Scrutiny Board (Sustainable Economy and Culture)

Appointments to outside bodies etc: LEA governor of Allerton High



Councillor Peter Harrand (Conservative)

Council Appointments inc: Scrutiny Board (Safer & Stronger Communities)

Appointments to outside bodies etc: Leeds Sports Fed., WY Fire & Rescue, Leeds Learning Disabilities Partnership, Parish Councillor for Harewood



The ward as a place:

Alwoodley is a geographically diverse ward (half residential, half rural) situated 5 miles north of the city centre. The top end includes Eccup reservoir (the largest area of water in West Yorks), a large amount of rural land (inc farmland and public walks) and Adel Woods (which has an active "Friends of" group).

The residential areas include Alwoodley Lane and Wigton Lane which are among the most exclusive in Leeds. The Primley Parks, Sandhills, Plantations, Turnberrys, Sunningdales, Birkdales, Buckstones and Wentworths are sought after neighbourhoods for house buyers. The more deprived parts are the Fir Trees, Lingfields, and Cranmer Bank neighbourhoods which are predominantly areas of local authority housing (managed by East North East Homes).

17.5% of residents in Alwoodley belong to the Jewish community and this is reflected with the area containing two of Leeds' Synagogues and Brodestky Primary School. Just over 50% of people in the last census categorised themselves as Christian and there are a number of different denomination churches in the area including Catholic, Church of England and Methodist.

The northern half of the ward is covered by Alwoodley Parish Council. The PC employs a “lengthsman” to “maintain a cared for feel within Alwoodley Parish”. They link with the active Alwoodley In Bloom group and help run a regular Farmers Market (began this year). The High Ashes, Plantations, Wike Ridges and the properties on the north side of Wigton Lane all fall within Harewood Parish Council area.

Socio-economic/demographic description of the Ward:

Ward population is 21,600 people living in 9,100 households. The ward can be broken down into three Middle-layer Super Output Areas (MSOAs):

Alwoodley West:

- contains approximately 7,500 people living in 2,900 households.
- ranked 102nd out of 108 in the neighbourhood index for Leeds MSOAs. The health index being the best MSOA in the city.
- age breakdown shows a higher than average proportion of older people.
- has a diverse ethnic and cultural population with 15% of people coming from BME communities and 20% being of Jewish faith.
- 92% of households are owner occupied – 35% are detached. Average house price is £317k (Leeds average is £178k). 74% of properties are classified in Council Tax Bands D-H.

Alwoodley East

- contains approximately 7,900 people living in 3,400 household.
- ranked 92nd out of 108 in the neighbourhood index for Leeds MSOAs. The environment index ranking the best in the city and education the second best.
- age breakdown shows a higher than average proportion of older people.
- has a diverse population with 17% coming from BME communities and 25% being of Jewish faith.
- 83% of households are owner occupied – 30% are detached and 25% are purpose built flats. Average house price is £223k (Leeds average is £178k). 79% of properties are classified in Council Tax Bands C-H.

Moor Allerton

- contains approximately 6,200 people living in 2,800 households.
- it is ranked 33rd out of 108 in the neighbourhood index for Leeds MSOAs. Economic Activity (27th) and Low Income (29th) being the worst domains. Total of incapacity benefit claimants is almost twice the city average.
- age breakdown shows slightly higher than average proportions of both children and of older people.
- has a diverse population with over 15% coming from BME communities.
- 46% of households are in owner-occupation and 41% are rented through East North East Homes. Average house price is £133k (Leeds average is £178k). 79% of properties are classified in Council Tax Band A-B.
- The number of owner-occupiers has increased over the years due to the number of houses that have been bought under the right-to-buy scheme.

Schools

- six primary schools: Alwoodley, Allerton C of E, Brodetsky Primary, St Paul's Catholic, Highfield, and Wigton Moor.
- Allerton High School – moved to a new building in September 2008 as part of Building Schools for the Future.
- The Grammar School at Leeds (independent school for girls and boys aged 3-18).

Main council facilities (including parks, visitor attractions etc)

- Moor Allerton library - which underwent refurbishment in Spring 2009.
- Alwoodley Children's Centre (in the grounds of Allerton C/E Primary School).
- Herd Farm Activity Centre – LCC owned converted farm which provides a base for activities for young people, away days and educational courses.
- Open House and Treetops Community Centres are well used by local people.

Main non-council facilities:

- Lineham Farm Children's Centre – a charity run activity and residential facility/working farm used by Leeds schools.
- Alwoodley Community Centre (run by Alwoodley Community Association).
- Moor Allerton Elderly Care (MAECare) Centre - provides a range of support services for older people including reminiscence sessions for people with dementia, intergenerational activities involving local schools, volunteer visiting, trips and computer training.
- Northcall Centre - provide a range of services and activities which include family learning courses, film making, school holiday playschemes, exercise classes, dancing, a café and putting on a pantomime at Christmas.
- There are a number of golf clubs including Moortown which hosted the 1929 Ryder Cup!
- Several successful sports and social clubs; including Old Leodiensians (Rugby and Cricket), Alwoodley Cricket Club, Moortown Rugby Club.
- There is also a retail park, including a large Sainsburys, that is well used by people from outside the ward and the second largest employer after The Grammar School at Leeds.

Development/regeneration plans

- Moor Allerton Priority Neighbourhood - covers the priority neighbourhood in Outer North East Leeds. Moor Allerton Partnership (MAP) is a multi agency partnership of representatives from statutory and voluntary agencies who are working together to respond to local needs and priorities.
- Feasibility work has been taking place into possible future PFI housing scheme in the Cranmers.
- High Ash Drive – land behind the shops – Members looking at utilising this land for allotments and a carpark for the shops.
- Sandringham Estate – narrow roads mean that people park on the grass verges which become churned up.

Key successes

- Ward members were successful in getting Treetops Community Centre built in 2008. Members are actively involved in the management committee.
- Alwoodley School Cluster's Activities Fund pilot was supported by Area Committee's local budget to employ an Arts Champion. This has proved very successful.
- The first Moor Allerton Gala took place in July last year, organised by local people with support from LCC and ENE Homes.

Key local issues/challenges

- The perception is that Alwoodley is a prosperous ward, however, it does include the Moor Allerton Priority Neighbourhood which is statistically shown to be one of the more deprived areas of the city, with particular deprivation around worklessness and economic activity.
- Lingfield Pub on Lingfield Drive – currently closed and in a poor state of repair.
- Residents in the suburb areas like Alwoodley have a large reliance on public transport to get to work, shopping etc and they are not always able to get places directly.

HAREWOOD WARD

Ward Members:

Councillor Ann Castle (Conservative)

Council Appointments inc: Joint Plans Panel, Plans Panel City Centre
Appointments to outside bodies etc: West Yorkshire Fire and Rescue Authority, Lord Mayors Appeal Fund



Councillor Rachael Procter (Conservative)

Council Appointments inc:
Appointments to outside bodies etc:



Councillor Matthew Robinson (Conservative)

Council Appointments inc: Scrutiny Board (Sustainable Economy and Culture)
Appointments to outside bodies etc: Leeds Schools Sports Association, Leeds Sports Federation



The ward as a place:

Harewood ward is mainly rural with several affluent villages and extensive farm land. The villages include Scholes, Barwick-in-Elmet, Aberford, Thorner, Shadwell, Scarcroft, Bardsey, East Keswick, Collingham, Linton, Lotherton and Harewood itself.

Housing in the ward is primarily privately owned, although there is some local authority and social landlord housing in the villages: 70 properties in Aberford and 121 sheltered bungalows in Barwick and Scholes are managed by Aire Valley Homes. East North East Homes Leeds are responsible for only 25 properties in the ward.

Each of the villages has its own parish council who are all very active. East North East Area Management staff have a good relationship with parish councils and facilitate a quarterly Town and Parish Council Forum bringing together the Harewood and Wetherby Town and Parish Councils. The meeting is chaired by a ward councillor and the chair rotates among the Wetherby and Harewood ward councillors .

The main concerns for the Town and Parish Councils tend to be planning related and about the environment/conditions in villages. To help address this, the Area Committee has funded a Localism Officer shared between the Harewood and Wetherby wards. This post will assist parish councils in developing their own Neighbourhood Plans under the government's Localism agenda. The Area Committee has also used its local budget for additional dog warden patrols to combat dog fouling. The consultation on new grass cutting contracts has been completed and the contracts awarded. Harewood ward parishes are keen to be involved in the monitoring of the quality of the new contracts.

Barwick, Scholes, Shadwell, Bramham and Harewood have their own "In Bloom" community led groups. Many Parish Councils also have a Parish Council Plan.

The ward is served by the Wetherby and Harewood Neighbourhood Policing Team. The NPT has a very good working relationship with ward members.

Socio-economic/demographic description of the Ward:

The ward population is 19,500 - living in 8,400 households. The ward can be broken down into three Middle-layer Super Output Areas (MSOAs):

- 1) Bardsey/ East Kewick / Collingham / Linton / Harewood
- 2) Scarcoft / Scholes / Shadwell
- 3) Aberford / Barwick / Lotherton / Thorner

The rankings in the Leeds Neighbourhood Index for these areas are all at the top end, reflecting the general affluence of the ward.

Bardsey, East Keswick, Collingham, Linton and Harewood:

- This area is ranked 103 out of 108 in the neighbourhood index for Leeds MSOAs.
- This is the geographically largest MSOA in Leeds, covering over 20sq miles.
- It contains approximately 7,500 people living in 3,200 households.
- The age breakdown shows a much higher than average proportion of older people.
- 85% of households are owner occupied (with just under half of these being owned outright).
- Detached housing accounts for 61% of the stock and semi-detached for 23%.
- 83% of properties are classified in Council Tax Bands D-H.

- The area has four parish councils which are able to raise their own precept and spend money on local projects.

Scarcroft, Scholes and Shadwell:

- This area is ranked 101 out of 108 in the neighbourhood index for Leeds MSOAs.
- It contains approximately 5,600 people living in 2,300 households.
- The age breakdown shows a higher than average proportion of older people.
- 90% of households are in owner-occupation (with just over half of these being owned outright).
- Detached housing accounts for 47.5% of the stock and semi-detached for 40.5%.
- 89% of properties are classified in Council Tax Bands C-H.
- The area has three parish councils which are able to raise their own precept and spend money on local projects.

Aberford, Barwick, Lotherton and Thorner:

- This area is ranked out of 108 in the neighbourhood index for Leeds MSOAs.
- This is a large rural area. The area contains the Lotherton Hall estate.
- It contains approximately 6,400 people living in 2,900 households.
- The age breakdown shows a higher than average proportion of older people.
- The area has three parish councils which are able to raise their own precept and spend money on local projects.
- 80% of households are in owner-occupation and 10% are rented from the local authority through an ALMO.
- Detached housing accounts for 45% of the stock and semi-detached for 34.5%.
- 78% of properties are classified in Council Tax Bands C-H.

Schools

- 8 primary schools: Aberford C of E, Bardsey Primary, Barwick-in-Elmet C of E, Collingham Lady Elizabeth Hastings C of E, Harewood C of E, Scholes, Shadwell and Thorner C of E.
- Elmet Partnership of Schools and Services (EPOSS) is a multi agency group which includes managers from LCC Social Care, Leeds PCT, Police, Education Leeds Attendance Team, Headteachers and other strategic LCC officers to improve the swift and easy access to specialist services. The Partnership is in the process of developing into a Joint Collaborative Committee, whose membership includes representatives of all local schools, children centres, youth services, health, police and voluntary colleagues. Councillor Alan Lamb is the Outer North East Area Committee's Champion for young people and provides a link between the EPOSS Partnership and the Area Committee. The main issues for the group is to constitute itself into a formal body able to manage staffing and other resources.

Main council facilities (including parks, visitor attractions etc)

- A consultation process has been carried out and the library in Scholes is to remain open and the library in Shadwell is hopefully to be the subject of a Community Asset Transfer.
- There is a swimming pool attached to Scholes Primary school but is only suitable for small children and isn't open to the general public.

- Wetherby Children's Centre caters also for Harewood Ward. It runs a number of groups for children and families incl. parenting advice, family support, health advice, etc.
- Collingham, Scholes and Barwick are served by a mobile LCC youth service provision.
- There are a number of LCC youth service run youth clubs across the area.
- Lotherton Hall is an Edwardian country house, gardens and estate run by LCC. It is a popular visitor attraction, with a bird garden, children's playground, café and a herd of red deer!

Main non-council facilities:

- Harewood House and bird gardens are in Harewood village. Harewood House is an 18th century stately manor house used as a venue for arts, entertainment, shows, day trips and other public events throughout the year. It is also home to the UK's longest motorsport hill climb, known as Harewood Speed Hill Climb. The exterior set for the soap opera "Emmerdale" is also located within the Harewood estate.
- Barwick in Elmet is a historic village with earthworks created as an Iron Age fort and used later as the site of a Norman castle and a World War II observation post. It also has a maypole which is raised and lowered every three years.
- Many locations have village sports clubs, (e.g. football in Shadwell, Collingham and Linton cricket club and Wetherby Golf Club which extends as far as Collingham) to name but a few. Many privately or community run sports and art sessions are run from village and community halls.
- Scholes, Bardsey, Aberford all have a small playground. Councillors are presently considering a development of a playground in Scarcroft.
- There are a number of "In Bloom" groups looking after the environment of their villages: e.g. Barwick, Scholes and Shadwell. Harewood House won the prestigious 2010 Yorkshire in Bloom gold award in the category of "Country Houses".

Development/regeneration plans:

In 2010 the Area Committee approved funding for a review of a conservation area in Shadwell and a development of a new conservation area in Scholes. It is hoped that the plans will safeguard the character of the two villages. Both, Parish Councils and local residents have supported the initiative. A previously funded by the Area Committee Aberford and District Masterplan, has been recently completed. Linton Village Design Statement is completed and has been sent to planning. Aberford too, has Village Master Plan and Village Design Statement. The above developments point to the Parish Council and local residents interest in their villages and preservation of their character.

Key successes

- A very good relationship has been forged by the area management officers with Parish Council and Parish Councillors. A quarterly Town and Parish Council Forum is run by the Area Management team. Most recent topics discussed and practical assistance delivered at the Forum have been: public planning enquiries, funding and support available to rural voluntary organisations, parish boundaries, work of children centres and planning enforcement and others.
- Conservation area reviews taking place for the first time for years. This means that the character of the those typical Yorkshire villages are going to be preserved. Conservation areas have been championed by both, parish councillors and local residents.

- Funding of £2,500 has been allocated by the Area Committee towards rural crime initiative which includes fuel for 2 privately donated Landrovers. This means that local police can patrol and reach some of the difficult, far removed areas in the ward in discharging their duties.
- Employment of a localism officer to cover Wetherby and Harewood wards. The post holder provides advice and support for parish councils to work towards developing Neighbourhood Plans.

Key local issues / challenges

- Area is difficult to police as it is geographically large and, in places, sparsely populated. To deal with the situation Harewood and Wetherby Neighbourhood Policing Team have their own Farmwatch scheme and have recently had 2 four wheel drive Landrovers donated to assist them reach the more rural parts of the Ward (see key successes above).
- Changes to the grass maintenance contract – this issue has been of major concern to the Parish Councils for a number of years now. Parishes would like to take responsibility for grass cutting in villages.
- The area also has pressures managing the development and housing needs of the area against the retention of the historic character of many of the villages. It needs to be ensured that any development in the area is sympathetic to the character of the area and is sustainable.

WETHERBY WARD

Ward Members:

Councillor Alan Lamb (Conservative)

Council Appointments inc: Scrutiny Board (Children's Services)

Appointments to outside bodies etc: Children's Trust Board, Wetherby Town Council



Councillor John Procter (Conservative)

Council Appointments inc: General Purposes Committee, Joint Plans Panel, Member Management Committee, Plan Panel (East), Chair of Scrutiny Board (City Development)

Appointments to outside bodies etc: Leeds Grand Theatre and Opera House Ltd, Leeds Grand Theatre Enterprises Ltd, Leeds Initiative – Culture Partnership, LGA General Assembly, National Association of Councillors, Wetherby Town Council



Councillor Gerald Wilkinson (Conservative)

Council Appointments inc: Licensing Committee and Licensing and Regulatory Panel.

Appointments to outside bodies etc: ALMO – East North East Homes Leeds, Children's Advisory Panel, Green Leeds, Yorkshire Indoor Cricket School, Wetherby Town Council



The ward as a place:

Wetherby Ward is mainly rural with affluent residential villages and local farms. The Ward is bordered by Harewood Ward to the West, with North Yorkshire to the North and East/South.

The residential villages which make up the Wetherby Ward are: Wetherby Town, Boston Spa, Clifford, Bramham, Thorp Arch and Walton.

There are a number of areas in Wetherby and the villages of local authority housing numbering 1,027 households in total for which East North East Homes Leeds are responsible. The public housing estates in Wetherby and Boston Spa show a greater level of need and disadvantage in contrast with the rest of the area. Families can further be disadvantaged through the lack of services on their doorstep and consequent difficulties with access.

Each of the villages within the Ward has its own Parish Council who are all very active. East North East Area Management officers are in constant contact with the parish councillors, and facilitate the running of Town and Parish Council Forum. The meeting is chaired by a ward councillor and the chair rotates among the Wetherby and Harewood ward councillors. Their main concerns are planning issues, dog fouling, and grass cutting (they have expressed an interest in monitoring LCC Grass Maintenance Contracts in the locality). Many Parish Councils also have a Parish Council Plan.

Wetherby Neighbourhood Policing Team have their own Farmwatch scheme and have two four wheel drive landrovers donated to assist them in reaching the more rural parts of the ward. Both Wetherby and Harewood ward contribute wellbeing finance towards fuel for the landrovers.

Wetherby's origins are as a staging post through the centuries for travellers between London and Edinburgh.

In 1240 the Knights Templar were granted by Royal Charter of Henry III the right to hold a market in Wetherby (known then as Werreby). The Charter stated the market should be held on a Thursday.

Socio-economic/demographic description of the Ward:

Ward population is 19,848 people living in 8,272 households. The Ward can be broken down into three Middle-layer Super Output Areas (MSOAs):

Wetherby West
Wetherby East / Thorp Arch / Walton
Bramham / Boston Spa / Clifford

The rankings in these areas are high, and the scores for the individual domains are higher than average for the city.

Wetherby West

The area is located in the Outer North East and covers the west of Wetherby (west of the B6164). The area also includes the northern part of the village of Linton.

The population is predominantly White British and the age breakdown shows a higher than average proportion of older people.

92% of households are in owner occupation. Detached housing accounts for 62% of the stock and semi-detached for 26%. 73% of properties are classified in Council Tax Bands D-H.

Wetherby East, Thorp Arch, Walton

The area is located in the Outer North East close to the A1 motorway. It contains the eastern side of Wetherby (east of the B6164). It also includes large tracts of rural land, Thorpe Arch village and the nearby trading estate.

The population is predominantly White British and the age breakdown shows a much higher than average proportion of older people.

66% of households are in owner occupation and 20% are renting from the local authority (through an ALMO). Semi-detached housing accounts for 30% of the stock, terraced housing for 27%, and detached housing for a further 25%. 33% of properties are classified in Council Tax Band B and 47.5% in Bands C-E.

The area includes. The area is served by Wetherby and Harewood Neighbourhood Policing Team. Wetherby is a thriving market town with its own Town Council, Thorp Arch and Walton also have parish councils. These are able to raise their own precept and spend money on local projects.

Bramham, Boston Spa, Clifford

Located in the Outer North East, this area is largely rural and follows the western Leeds boundary from the River Wharfe down to the junction of the A1 and A64. The area contains the villages of Boston Spa, Bramham and Clifford.

The population is predominantly White British and the age breakdown shows a much higher than average proportion of older people.

79% of households are owner occupied and 11% are renting from the local authority (through an ALMO). Detached housing accounts for 41.5% of the stock, semi-detached for 31% and terraced housing for a further 20%. 77% of properties are classified in Council Tax Bands C-H.

St John's School for the Deaf and Martin House Children's Hospice are all within the parish of Clifford. The area is served by Wetherby and Harewood Neighbourhood Policing Team. The area has three parish councils which are able to raise their own precept and spend money on local projects. These are Bramham, Boston Spa and Clifford.

Schools

- There are 2 high schools in the Ward: Wetherby and Boston Spa
- 10 primary schools: Bramham Primary, Crossley Street Primary, Deighton Gates Primary, Lady Elizabeth Hastings' Church of England Primary, North East SILC - West Oaks, Primrose Lane Primary, St Edward's Catholic Primary, St James' Church of England Voluntary Controlled Primary, St Joseph's Catholic Primary, and St Mary's Church of England Controlled Primary
- Elmet Partnership of Schools and Services (EPOSS) is a multi agency group which includes managers from Social Care, Leeds PCT, Police, Attendance Team, Head teachers, voluntary sector colleagues and strategic LCC officers to improve the swift and easy access to specialist services. The partnership is in the process of constituting itself into a Joint Collaborative Committee, better to manage the available resources and work together.

Main council facilities (including parks, visitor attractions etc)

- New Children's Centre and play ground in Deepdale, Boston Spa and a new Children Centre in Wetherby – both catering for Wetherby and Harewood wards.
- Other play grounds attached to schools or run by Parish councils.
- Barleyfields Community Centre – used mainly for youth sessions by the youth service.

Main non-council facilities:

- Brass Band Concerts at the Riverside Bandstand.
- Thorp Arch Trading Estate which is built on a former Royal Ordnance Factory and produced munitions for WWII and the Korean war.
- Wetherby Town Market with: Wetherby Races, Wetherby Bonfire, Wetherby Festival, Wetherby Christmas Lights, Wetherby Golf Course, Wetherby health centre built as part of the LIFT initiative, Wetherby Police Station and a farmers market.
- Bramham House which is a country house built in 1698 surrounded by a landscaped park laid out in the 18th century landscape tradition; Leeds Music Festival, Bramham Horse Trials.
- The old Leeds to Wetherby railway line which was closed down in 1964.
- St John's School for the Deaf and Martin House Children's Hospice are all within the parish of Clifford.
- Wealstun (HM) Prison and the British Library.
- There is a strong private sports club scene.
- There are many active In Bloom groups.

Development / regeneration plans:

- Children services and facilities incl. 2 new Children Centres and partnership work on establishing of a Joint Collaborative Committee;
- Improvements to community buildings using parish council funding, wellbeing contributions, WBI and MICE.
- There are 7 major roundabouts in the area. A scheme is being prepared to improve them all through a mixture of wellbeing Ward Based Initiatives and private sponsorship.

Key successes

- A good, supportive relationships officers have forged with Town and Parish Councils and Parish Councillors. Officers administer the quarterly Town and Parish Council Forum meeting used for training, information sharing and joint work between councils.
- Conservation area reviews taking place for the first time for years.
- New Wetherby and Boston Spa Children Centres built with a significant financial assistance from the Area Committee.
- Road safety schemes including new mini roundabouts, zebra crossings, double yellow lines and reduced speed limits.
- Employment of a localism officer to cover Wetherby and Harewood wards. The post holder provides advice and support for parish councils to work towards developing Neighbourhood Plans.
- Funding by the Area Committee of rural crime initiative which includes fuel for 2 privately donated Landrovers and additional patrols in Wetherby around Christmas. This has proved to be vital in reaching some of the difficult to reach areas in the ward.

Key local issues/challenges

- Changes to the Grass Maintenance Contract – this issue has been of major concern to the Parish Councils for a number of years now. Some Parish Councils would like to take the responsibility for their own grass cutting contracts.
- Rural policing issues due to the geography of the area.
- Children and young people's issues – the transformation of a local extended services partnership into a formalised Joint Collaborative Committee which will administer the remainder of the Activity Fund and provide a range of after school services and support. Of particular interest is the funding of schools and children services because many children educated in the ward schools come from outside of the area (particularly from Inner East Leeds).
- Localism bill – this is going to affect the decision making and finance available in the locality.

6. Priorities and Actions for 2011/12

A table outlining the Area Committee priorities and actions for 2011/12 has been produced and will be reviewed annually.

Priority	How will this be achieved?	Progress
Priorities ... for Children	<ul style="list-style-type: none"> • Work with the children centres in Alwoodley, Wetherby and Boston Spa so that local families can find support and a wide range of activities appropriate to their needs. • Work closely with schools and other organisations providing services to children and young people to maintain a good after school provision and support to local families in order to improve children's behaviour, school attendance and academic results. • Engage young people in learning and support the work of Job Centre Plus, Jobs and Skills and other educational and training agencies to reduce the numbers of young people at risk of becoming NEET (not in education, employment or training) 	<ul style="list-style-type: none"> • The new Boston Spa Children's Centre has had their official opening in September. This centre along with the other Children's Centres in the area, Wetherby and Alwoodley, provides a wide range of provision for families with children age 0-5. • Actions to address truancy and transition between primary and high schools has been included in the MAP NIP as an action. • Area management will continue to sit on the cluster leadership groups and other relevant bodies to improve partnership working in the area. • Boston Spa Children's Centre has job centre plus advice on offer throughout the week to help local parents get back into work. It is hoped that these sessions can be run in other venues throughout the area, including Open House.
Priorities ... for Business and Culture	<ul style="list-style-type: none"> • Co-operate with local businesses to improve the economy of the area and encourage them to take an active part in the local community life. • Work with the local voluntary organisations to help them find new volunteers and at the same time, give those volunteers opportunities to widen their skills. • Provide a varied range of art and cultural activity to all sections of the community to enjoy locally . 	<ul style="list-style-type: none"> • Research is being undertaken to ascertain the feasibility of a Shop Local campaign in Harewood ward. If proved successful this could be rolled out to other areas. • Volunteering is being promoted in the area at appropriate venues and events, particularly in Tree Tops and Open House Community Centres to help with the running of the building and new sessions. A targeted event is also to be held in the MAP area. • Funding has been given to Wetherby festival an annual festival offering professional events and performances

Priority	How will this be achieved?	Progress
		<p>by talented local groups, Bramham Gala and Moor Allerton Community Gala.</p> <ul style="list-style-type: none"> Barleyfields Radio Project has also been supported, which allows young people the opportunity to make their own radio programmes and have air time with support from the local radio station, Tempo FM, staff.
<p>Priorities ... for Communities</p>	<ul style="list-style-type: none"> Through working together with local communities and partner organisations aim to reduce anti-social behaviour, domestic burglary rates, and crime in rural areas. Work through the 6 weekly multi-agency action meetings (tasking) to respond promptly to identified problems of crime and environmental blight. Promote road safety through the improvement of parking schemes, speed reduction and other highway measures. Take enforcement action in areas which are known hotspots for fly-tipping and litter. Provide support and funding to volunteers working to improve their local environment; e.g. In Bloom groups. Support local community events and activities which bring people together. Ensure residents have their say about what happens in their communities and can influence the development of local services. 	<ul style="list-style-type: none"> Tasking meetings continue to be held in Harewood & Wetherby and Alwoodley to tackle the main crime issues in the area. PACT meetings also continue to be held in the Outer North East area to identify local community safety priorities of residents. Operations that have been carried out in the area recently include attendance at Hallfield Lane retired ladies friendship club to speak to the members about Sneak in Burglaries and criminals in Wetherby who target Audi vehicles to steal or steal from were also targeted. Officers stopped over 20 vehicles in the space of an hour on Boston Road near to the Boston Spa roundabout. One driver was arrested for being over the prescribed alcohol limit after attending a party the night before. Another was issued a £50.00 fine for allowing their MOT to expire. Officers will be carrying out this operation through out summer at various location around the Wetherby Ward. Wetherby police station also held a very successful open day for the local community. A number of highways issues have been progressed in Alwoodley and Wetherby recently, including car parking, signage, roundabouts, maintenance and improvements. Other large schemes are also coming to fruition including the Sandringham grass verges project, Scholes parking scheme and Wetherby roundabout improvements.

Priority	How will this be achieved?	Progress
		<ul style="list-style-type: none"> • With the new Environmental delegation changes coming into practice, through both the new Outer North East Environmental Integrated Locality Working group and other methods of consultation enforcement and environmental services will become more locally focussed. • There are now three community centres directly managed by the Area Committee, Barleyfields in Wetherby ward, Tree Tops in Alwoodley ward and Open House in Alwoodley ward. The management of the Open House is temporary pending a community group agreeing to take over the centre. There is an ongoing corporate review of community centres, which will include the above and issues pertaining to these buildings will be fed into this. It is proposed that a steering group and action plan will be created for Tree Tops and Open House. As Barleyfields is almost exclusively used by the youth service it is not seen as necessary to create a steering group. • The next round of consultation for the Autumn looking at priority setting for the next year will take place before Christmas. It is suggested to fit in with other priorities it takes place at Open House, Boston Spa and Barwick.
Priorities.... Health and Wellbeing	<ul style="list-style-type: none"> • Provide a range of opportunities for people to lead healthy lives. • Support voluntary sector groups working with vulnerable people. 	<ul style="list-style-type: none"> • All town and parish councils in the area, and other appropriate organisations, have been given information on setting up a walking group in the area. Currently only one group has taken up the offer of training, Crossley Street Surgery in Wetherby, but it is hoped with further promotion groups can be set up across the area. • Support is continuing with groups in the area, including MaeCare, Northcall and

Priority	How will this be achieved?	Progress
		<p>WISE, to enable them to run health based activities and events for the local community. We are also working with the Citizens Advice Bureau to set up new sessions from Open House Community Centre.</p> <ul style="list-style-type: none"> • Mapping of health needs in the Moor Allerton Partnership (MAP) area is continuing with meetings taking place with local organisations and relevant service providers to undertake interviews and gain local knowledge. The results of the findings will be used to inform the health priorities for the MAP improvement plan and be reported back to the Area Committee. • Progress is being made towards to conversion of an unused patch of land into High Ash allotments.
<p>Priorities ... Better Lives</p>	<ul style="list-style-type: none"> • Provide support, advice and guidance to Town and Parish Councils and administer a quarterly meeting known as the Town and Parish Council Forum. • Ensure Town and Parish Councils are well informed about emerging localism agenda and health reforms so that they can adequately represent the interests of local residents. 	<ul style="list-style-type: none"> • Support, advice and guidance for town and parish councils continues and copies of the minutes from the Town and Parish Council Forum meeting are presented to Area Committee. • To further support Town and Parish Councils on the emerging localism agenda a localism officer has been appointed by the Area Committee. A detailed Project Plan has been produced by the Localism Officer relating to the construction of two Neighbourhood Plans involving Parish Councils in both Harewood and Wetherby Wards. In addition, an options paper has been drawn-up regarding the potential funding of the proposed Neighbourhood Plans as well as the Terms of Reference (ToR) for the Project Board that will help steer the project. A rolling research project has been instigated to help identify funding sources that can be accessed by the Town and Parish Councils in the Outer North East area. A proforma has

Priority	How will this be achieved?	Progress
		<p>been circulated to the Town and Parish Councils requesting that they come forward with a priority project that they require additional funding for and/or support with. The Localism Officer has also established a profile with both the Town and Parish Councils and other key stakeholders as a focus for the localism agenda in the Outer North East area through a number of communications and face-to-face meetings. A Project Board has been established and the initial meeting undertaken. At the inaugural meeting, board members discussed the scope of the project (areas to be covered by the Neighbourhood Plans), agreed the Terms of Reference (TOR) and mapped out a methodology for working, including identifying how the plans can be funded.</p>

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7. Priority Neighbourhoods

In response to the Narrowing the Gap agenda of the Vision for Leeds 2004-2020, the Area Committee developed Neighbourhood Improvement Plans (NIPs).

The Area Committee has agreed to establish and support one priority neighbourhood in the Outer North East area with effect from April 2010, this is the Moor Allerton Partnership.

This priority neighbourhood has also been agreed at city level through the corporate Neighbourhood Policy Group, at the East North East Office Coordination Group and through area based partnerships such as the Divisional Community Safety Partnership and Children Services Leadership Teams.

Each priority neighbourhood represents a gathering of super output areas (SOAs) that fall in the 10% most deprived according to the latest statistics.

Neighbourhood Improvement Plans (NIPs)

Area Management officers are responsible for pulling together annual Neighbourhood Improvement Plans (NIPs) for the priority neighbourhood. Each NIP identifies the key domains that the Neighbourhood Index is showing as having the most urgent need to address and where appropriate target the super output areas (SOAs) that are demonstrating the greatest inequalities.

Each NIP includes:

- An introduction.
- The top local priorities for the year from which the detailed action plan will be developed and implemented. These will be the main focus of partnership activity/actions for the year ahead and relate to the key inequalities that the Area Committee are seeking to make the greatest impact on.
- Map of the area.
- A summary of neighbourhood index analysis and where available annual neighbourhood surveys.
- A framework for roles and responsibilities in delivering and overseeing the NIPs.
- Action Plan.

Community Leadership Team

The Area Committee aims to introduce a Community Leadership Team for each priority neighbourhood. The key aims and purpose of each CLT is:

- To bring together residents from different parts of the community to form a team that can share knowledge and skills and build relationships between active residents;

- To support and develop existing civic roles of residents in the neighbourhood;
- To oversee the development and implementation of a Neighbourhood Improvement Plan (NIP) on behalf of the Area Committee;
- To report progress on the NIP to the Area Committee and raise concerns where it feels agreed priorities are not being adequately addressed;
- To provide opportunity for public debate on agreed local priorities;
- To provide a mechanism for local consultation to be steered through;

Local Management Team

Local Management Teams with representatives from service providers, including the voluntary and community sectors have responsibility for delivering the agreed Neighbourhood Improvement Plan (NIP).

This team will take responsibility for ensuring the delivery of the various actions, projects and initiatives taking place in the priority neighbourhood and support to the development of Team Neighbourhood.

8. Partnership and Integrated Working

Locality Working is about working better with a wide range of services, organisations and residents to improve the 'offer' in local communities. It focuses on better coordination and cohesive service delivery which is able to best meet the needs of local people. Area Committee will nominate champions for partnership roles to support this agenda.

2011/12 Area Committee Champions

Cllr Wilkinson	Environmental Champion
Tbc	Health and Well being Champion
Cllr Lamb	Community Safety Champion
Cllr Lamb	Area Children's partnership
Cllr Lamb	Corporate Carer
Cllr Robinson	Employment, Enterprise & Training Partnership
Cllr Feldman and Wilkinson	ENEHL Area Panel

Outer North East Leadership Team

The team was established in September 2011, chaired by a member of the corporate leadership team, and oversees the development and successful implementation of local integrated services that improve outcomes in neighbourhoods. The new locality working approach is outlined in the design principles agreed by Executive Board in December 2010 (a copy of the design principles is available on request).

Outer North East Environmental Integrated Locality Working group

The East North East Area Manager has established an East North East Environmental Integrated Locality Working group who meet bi monthly to oversee integrated locality working to tackle environmental issues in four key areas of the wedge. In addition to improved visual appearance the targeted neighbourhoods, lessons learnt on future collaborative working will be identified and implemented.

9. Community Engagement

Each Committee will agree a local community engagement plan based on an agreed template to ensure consistency across the city. Information on how Area Committees have delivered on their community engagement plans, will be included in an annual report to the Executive Board, which outlines achievements from the previous year to deliver the Area Delivery Plans, and future priorities.

Developing a programme of community engagement is one of the Area Committee's key responsibilities. This business plan seeks to provide a robust framework for community engagement which supports the identification business plan activity and involves the public in local decision making. To facilitate this process it is recommended that engagement activity should be split into two main components:

- a) Primary Engagement: A core programme of primary engagement for all 10 Area Committees should be implemented which provides a consistent approach for consulting the public on the broad priorities for each area and meets the requirements for the area committees' delegated function. It is proposed that this is undertaken through an annual survey of Citizens Panel Members and is implemented as part of the annual Business Plan development and review process. The results of this consultation will be presented in a report to Area Committees setting out the findings of the consultation against the business plan themes.
- b) Secondary Engagement: In addition to this core programme of primary engagement, each area committee may elect to undertake additional engagement as it relates to the business of the Area Committee.

A community engagement forward plan will be produced annually, outlining the reports scheduled for the Area Committee in that municipal year. Area Management Team will manage this programme of activity on behalf of the Area Committee which may include contributions of resources from other services and agency partners.

Area Management recognise that residents have difference lifestyles and different preference for how they want to interact with the council. A variety of methodologies are available from the approaches and tools developed and trialled within the team. Officers will liaise with members at Ward Based Briefings to consider the best format for their ward.

Supporting and engaging the community is one of the Area Committees key responsibilities. the development of a clear community engagement process seeks to address specific needs of targeted communities and address inequities with previous engagement. The approach and extent of community engagement needs to be proportionate to the benefits which could be achieved and with a consideration of the loss of time allocated to alternative activities.

Outlined below are engagement activities and opportunities for residents to be consulted on particular issues or bring local issues to the attention of Councillors regarding council services.

- At Area Committee meetings and particularly through the 'Open Forum' section where members of the public are invited to raise matters.
- At local Community forums and partnership meetings.
- Through our webpage which is currently being developed.
- By e-mail – east.north.east@leeds.gov.uk
- By arranging specific community consultation activities and events as appropriate e.g. selective licensing.
- Attendance at various tenants and residents groups.
- Engagement activities at community events
- Support to specific groups that assists engagement.
- Management Teams to link with the Community Leadership Teams for the Priority Neighbourhoods.
- Provision of small grants offers an engagement opportunity to support local groups to build their capacity and skills base.
- Leeds Residents Survey, bi-annual survey of residents across Leeds and is one of the most wide ranging and comprehensive means by which the council consults with residents.
- Area Committee needs to access and support partners consultation as a further tool for engagement with the community. E.g. PACT meetings inform community safety priorities of Neighbourhood Policing Team and this in turn informs the community safety proposals supported by well being funding.
- Leeds City Council Citizens Panel – currently being developed further to have a greater representation.
- Talking point – online consultation portal details of council consultations planned, being delivered and completed.
- Town and Parish Councils.
- Wetherby & Harewood Town and Parish Council Forum.

Ward Member Briefings

- a) Ward Member meetings will be held for each ward monthly with the purpose to identify ward projects and monitor progress of these projects. The meetings will be arranged and facilitated by the Area Management Team with an action plan provided for each.
- b) Where members have specific issues, partners will be invited to attend meetings to discuss and agree actions to address.
- c) A regular cycle of invited guests will be agreed with members to provide update reports and progress as and when appropriate.

Forward Plan

A forward plan will be produced annually, outlining the reports scheduled for the Area Committee in that municipal year.

10. Commitment to Equalities and Cohesion:

Building on and simplifying the existing legal framework the Equality Act 2010 requires public bodies to have:

- due regard to eliminate discrimination, harassment, victimisation and any other conduct prohibited under the Act;
- advance equality of opportunity, and
- foster good relations across all protected characteristics.

The ambition for Leeds is to be the best city council in the UK. By adopting the Equalities Review definition of an equal society we place people at the heart of all that we do and value the contribution diversity has in all aspects of our lives. We recognise that there are still areas of inequalities. To help tackle these our approach to equality, diversity, cohesion and integration focuses on:

- the effects organisational barriers can have on a diverse population, and
- practical ways of removing or reducing those barriers.

Leeds City Council achieved an 'Excellent' standard for equalities in May 2011. Area Management are responsible for ensuring that equality standards are embedded in all Area Committee work.

Community cohesion is a key priority for the Area Committee and their work within local communities is aimed at developing harmonious communities where people can come together in a spirit of cooperation to improve their area.

Project planning documents are completed for projects undertaken in the area which follow the Delivering Successful Change project management principles and also incorporate equalities screening.

All projects funded by wellbeing monies must demonstrate:

- Equality and diversity issues have been considered in the planning of the project,
- How equality and diversity issues have shaped the project delivery;
- The impact of the project will be on different groups;
- how the project will promote good community relations between different groups and how barriers that might prevent their involvement will be overcome.

11. Monitoring Arrangements and Promotion of Area Committee Achievements

- The table outlining the Area Committee priorities and actions is based on Outcome Based Accountability principles for performance monitoring.
- Area Management Team produce weekly good news stories for the Deputy Chief Executive.
- Groups and Services receiving Well being Funding acknowledge Outer North East Area Committee and have access to a LCC logo for publicity material.

Outer North East Area Committee - Outside bodies and working groups 2011/12

Each year the Area Committee is invited to nomination representatives to a number of outside bodies and partnership meetings. The current membership is as follows:

East North East ALMO Area Panels	Cllr Ronald Feldman and Cllr Gerald Wilkinson
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Partnership representatives/Champions

At present, there are a number of area based partnership groups established as part of Leeds Initiative – the local strategic partnership. These partnership groups have requested that each Area Committee in their patch nominate a local elected Member representative (or 'champion') to participate in the work of the partnership and act as the link between the partnership and the Area Committee.

Divisional Community Safety Partnership	Cllr Alan Lamb
Area Children's Partnership (and area appt to Corporate Carers Group)	Cllr Alan Lamb
Area Health & Wellbeing Partnership	tbc
Area Employment, Enterprise & Training Partnership	Cllr Matthew Robinson

The Area Committee establishes working groups as necessary to consider areas of work for which it has responsibility:

Environment Sub Group (chair of sub group is the Environment Champion)	Cllr Wilkinson (Chair), Cllr Robinson, Cllr Feldman
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